

Peekskill City School District
1031 Elm Street
Peekskill, New York

**BUSINESS MEETING
BOARD OF EDUCATION
FEBRUARY 17, 2014**

Board of Education

Mr. Colin Smith, Vice President
Mrs. Lisa Aspinall-Kellawon
Ms. Jillian Clausen
Mrs. Maria Pereira
Mr. Michael Simpkins
Mr. Joseph Urbanowicz

Central Office

Lorenzo Licopoli, Interim Superintendent
Mr. Greg Sullivan, Asst Supt for Business
Ms. Debra McLeod, District Clerk

1. Call to Order

The meeting was called to order by Vice President Smith at 4:06 p.m. in the George Birdas Room.

A. Recording of Attendance

Joe Urbanowicz arrived late. President Glickert was absent.

2. Proposed Executive Session

A. Open Meeting

- (Note: The Board will enter into Executive Session for the purpose of discussing a particular contractual and personnel item. The public part of the meeting will open at approximately 5:00PM)

B. Adjourn to Executive Session

Motion to Adjourn Meeting in order to enter to Executive Session

Motion: Lisa Aspinall-Kellawon

Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Michael Simpkins

Colin Smith

C. Adjourn Executive Session (5:10 p.m.)

Motion to Re-Open Meeting

Motion: Maria Pereira

Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Maria Pereira
Michael Simpkins
Colin Smith
Joe Urbanowicz

No: _____

Abstained: _____

3. Resume Public Meeting

A. Pledge of Allegiance

The meeting was reconvened in the George Birdas Room at 5:14 p.m.

B. Suspension of Policy #2310 - Regular Meetings

The following policy was read into the minutes by Debra McLeod, District Clerk:

BE IT RESOLVED that due to extreme circumstances of canceling several meetings of the BOE, the Board is suspending policy #2310 in order to meet on Monday, February 17, 2014.

Motion: Joe Urbanowicz

Second: Lisa Aspinall-Kellawon

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Maria Pereira
Michael Simpkins
Colin Smith
Joe Urbanowicz

No: _____

Abstained: _____

4. Hearing of Citizens

Jeremiah O'Shaunessy, a veteran, said the subject of the veterans' real tax property exemption was discussed amongst other veterans and their consensus was to let the citizens decide whether the veterans should receive the exemption for the real property tax.

Thomas Pierce of Smith Street, also a veteran, feels the government is not doing much for the veterans. For young people who have served in the military, their lives have been interrupted and then they are dumped back into the general public.

5. Superintendent/President Report

A. Contracts Under \$10,000

Interim Superintendent Licopoli read into the minutes the following contract under \$10,000:

Young Chefs of Hudson Valley Program - LEAP - March 1, 2014 - June 30, 2014 - \$750.00 per student

B. Donations Under \$5,000

Interim Superintendent Licopoli read into the minutes the following donations under \$5,000:

Target Corporation - Oakside Elementary School - General Supplies - \$104.87

Gen Youth Foundation - Hillcrest Elementary School - Active School Project - \$500

C. Overview - Veterans Exemption of Real Property Tax

Dr. Licopoli commented some districts are looking into the suggestion Mr. O'Shaughnessy recommended which is to let the citizens decide on the veterans' real property tax exemption. Dr. Licopoli's recommendation to the Board is for a proposition to be put on at the annual meeting. Mr. Sullivan has been in contact with the assessors office and if a home is assessed at \$8,000, your taxes would go up an additional \$64 or 1.2%. A public hearing would have to be held first. The Board will have to take action before May 1 with an advisory referendum. This is very important for the Board to consider recognizing the financial impact it would have on the residents. A public hearing can be anticipated at a meeting in April.

D. Budget Workshop #2

Interim Superintendent Licopoli and Greg Sullivan shared with the Board a PowerPoint focusing on the budget. The District's goal is to move from a system of schools to a school system.

6. New Business

A. Work Agreements

BE IT RESOLVED that the Board of Education approves the 2013-2014 work agreements, letters of benefit and salaries and authorizes the Interim Superintendent to execute such work agreements for the following confidential personnel effective July 1, 2013:

Joseph Mosey - \$162,400 (Base Salary) \$1,250 (Longevity) \$163,650 (Total Salary)

Maxine O'Connor - \$161,758 (Base Salary)

Amended: David Santiago - \$97,910 (Base Salary) As of 1/8/2014 - \$1,125 (Longevity) \$99,035 (Total Salary)

Greg Sullivan - \$191,835 (Base Salary)

Motion: Lisa Aspinall-Kellawon

Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

B. Resignation of Internal Claims Auditor

BE IT RESOLVED that the Board of Education accepts the resignation of John LaRusso as the Internal Claims Auditor for Peekskill City School District.

Motion: Michael Simpkins Second: Lisa Aspinall-Kellawon

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Maria Pereira
Michael Simpkins
Colin Smith
Joe Urbanowicz

No: _____ Abstained: _____

7. Policy Readings

- A. Second Reading/#1120 School District Records
- B. Second Reading/#5500 Student Records
- C. Second Reading/#6240 Investments and Regulation
- D. Accepting of Policies

BE IT RESOLVED that the Board of Education accepts the following policy:

#1120 School District Records
#5500 Student Records
#6240 Investments and Regulation

Motion: Michael Simpkins Second: Lisa Aspinall-Kellawon

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Maria Pereira
Michael Simpkins
Colin Smith
Joe Urbanowicz

No: _____ Abstained: _____

8. Minutes

- A. January 28, 2014 Special Meeting

BE IT RESOLVED that the Board of Education approves the January 28, 2014 Special Meeting minutes.

Motion: Joe Urbanowicz Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Maria Pereira
Michael Simpkins
Colin Smith

No: _____ Abstained: _____

Joe Urbanowicz

9. Consent Agenda - Personnel
A. Personnel Agenda

Certificated

I. Retirements

A. The Superintendent of Schools recommends the following resignations for the purpose of retirement to the Board of Education for acceptance:

1. Ruth Dykstra Elementary Teacher, Woodside
Effective: June 30, 2014
2. Leleith Smith Library Media Specialist, High School
Effective: June 30, 2014
3. Melanie Mucilli Reading Teacher, Middle School
Effective: June 30, 2014

II. Resignation

A. The Superintendent of Schools recommends the following resignation to the Board of Education for acceptance:

1. Jonathan Fermo Permanent Substitute Teacher, High School
Effective: January 15, 2014

III. Appointments

A. The Superintendent of Schools recommends the following appointments to the Board of Education for approval:

1. Name: Sean Dwyer
Positions: Physical Education Teacher (.6 FTE) Leave Replacement, and .4 FTE Permanent Substitute
Locations: Woodside (teacher) Hillcrest (teacher) and High School (permanent substitute)
Certification Status: Physical Education and Health, both Initial
Effective Dates: January 27, 2014 – June 30, 2014
Salary: \$244/day for teacher, and \$120.00/day for permanent substitute
2. Name: John Cooley
Position: Health Teacher, Leave Replacement
Location: High School
Certification Status: Physical Education, Health, Biology, General Science – all Permanent

Effective Date: January 17, 2014 (ending no later than June 30, 2014)

Salary: \$308/day

3. Name: Jacqueline Kilanowski
Position: Guidance Counselor (.6 FTE) – LOA Replacement
Location: Middle School
Certification Status: School Counselor, Permanent
Effective Dates: February 1, 2014 through June 30, 2014
Salary: \$37,140 (MA, step 1, prorated)
 4. Name: Matthew Mucci
Position: LOA Replacement transition days
Location: Middle School
Certification Status: Mathematics (7-12), Initial
Effective Dates: February 2nd and 3rd, 2014
Salary: \$308/day
 5. Name: Laura Appelbaum
Position: Music Teacher, Leave Replacement
Locations: Woodside and Hillcrest Elementary Schools
Certification Status: Music, Permanent
Effective Dates: January 6, 2014 – June 30, 2014
Salary: \$67,078 (MA+15), prorated
- B. The Superintendent of Schools recommends the following 2013-2014 per diem substitute teachers, at the rate of \$100/day for days worked to the Board of Education for approval:
1. Name: Maria Bottarini
Certified: Childhood Education, Initial; Teaching Assistant, Level 1
Effective: January 27, 2014 through June 30, 2014
 2. Name: Thomas Wharton
Certified: Childhood Education (1-6), Initial; Early Childhood Education (Birth – Grade 2), Initial
Effective: February 10, 2014 – June 30, 2014
 3. Name: Kevin Brunelle
Certified: Physical Education, Initial
Effective: January 31, 2014 – June 30, 2014
- C. The Superintendent of Schools recommends the following 2013-2014 per diem teaching assistant substitute, at the rate of \$75/day for days worked to the Board of Education for approval:
1. Name: Maria Bottarini

Certified: Childhood Education, Initial; Teaching Assistant, Level 1
Effective: January 27, 2014 through June 30, 2014

D. The Superintendent of Schools recommends the following 2013-2014 permanent substitutes, at the rate of \$120/day for days worked (no benefits) to the Board of Education for approval:

1. Name: Jennifer Fowler

Location: Oakside Elementary School

Certified: Students w/ Disabilities (1-6), Childhood Education (1-6), Literacy (Birth – Grade 6), all Professional

Effective: January 27, 2014 – June 30, 2014

2. Name: Therese Berinati

Location: High School

Certified: English Language Arts (7-12), Students w/disabilities (7-12)-English, both Initial

Effective: February 3, 2014 – June 30, 2014

E. The Superintendent of Schools recommends the following 2013-2014 Regents Prep Program Teachers, to the Board of Education for approval:

January 13, 14, 15, 16, 21, 22 and 23, 2014, Peekskill High School, 1.5 hours each session at \$48/hour

1. Rebecca Miller – Mathematics

2. Enid Lopez – Mathematics

3. Angela Byrne – English Language Arts

4. Heather Franchino – Living Environment

5. Josephine Williams – Living Environment

6. Richard Flacinski – Earth Science

7. Toby Schack – Chemistry

8. Michelle Obenauer – Chemistry

9. Lisa Mannion – Global Studies

10. Sharon Cummings – Global Studies

F. The Superintendent of Schools recommends the following 2013-2014 ELL Program Teachers to the Board of Education for approval:

Hillcrest ELL After School Program, runs February 4 through May 30, 2014, for a total of sessions 30 sessions (2 hours each) from 3:00-5:00 PM at the rate of \$48/hour

1. Jacqueline Ojeda

2. Heydi Rodriguez-Bronfield

Classified

IV. Leave of Absence

A. The Superintendent of Schools recommends the following unpaid leave of absence request to the Board of Education for approval:

1. Lisa Kontos, Teacher Aide, Woodside
Effective: February 5, 2014 through May 5, 2014

V. Appointments

A. The Superintendent of Schools recommends the following appointments to the Board of Education for approval:

1. Name: Robert Pelaccio
Position: Teacher aide 2:1
Location: Woodside Elementary
Start date: February 4, 2014
Probationary Start Date: February 4, 2014
Probationary End Date: February 3, 2015
Salary: \$12,090 (pro-rated)
2. Name: Dwain Williams
Position: 1:1 Teacher aide
Location: Middle School
Start date: February 14, 2014
Probationary Start Date: February 14, 2014
Probationary End Date: February 13, 2015
Salary: \$12,090 (pro-rated)
3. Name: Ivone Aliaga
Position: Office Assistant (Spanish Speaking)
Locations: Administration Building/Oakside Elementary School
Start date: March 10, 2014
Probationary Start Date: March 10, 2014
Probationary End Date: March 9, 2015
Salary: \$40,887 (pro-rated)

B. The Superintendent of Schools recommends the following substitute custodial worker appointment for the 2013-2014 school year, to the Board of Education for approval, at the rate of \$13.50/hour:

1. Scott Kurtenbach Effective: February 6, 2014 – June 30, 2014

C. The Superintendent of Schools recommends the following substitute teacher aide appointment for the 2013-2014 school year, to the Board of Education for approval, at the rate of \$8.00 per hour (days 1-24), and \$9.00 per hour (days 25 and beyond):

1. Dorothy Caruolo Effective: January 31, 2014 – June 30, 2014

VI. Termination of Employment

- A. The Superintendent of Schools recommends the following termination of employment to the Board of Education for approval:
 - 1. Name: Alba Gallego
Position: Office Assistant (Spanish Speaking)
Locations: Administration Building/Oakside Elementary School
Effective Date: March 7, 2014
Reason: Not reachable on Civil Service List of Eligibles

Volunteers

VII. Volunteer

- A. The Superintendent of Schools recommends the following volunteer to the Board of Education for approval:
 - 1. Name: Jacqueline Frisch
Request: Volunteer – Girl Scouts, Heart of the Hudson
Location: Woodside, Oakside, and Hillcrest Schools
Effective Dates: February 3, 2014 through June 30, 2014
- B. Resignation
That the Board of Education approves the resignation of Mr. Frederick Hutchinson from the position of High School Principal, effective June 30, 2014.
- C. Resignation
That the Board of Education approves the resignation of Mr. Gregory Sullivan from the position of Assistant Superintendent of Business and Administrative Services, effective June 30, 2014.
- D. Resignation for the Purpose of Retirement
That the Board of Education approves the resignation for the purpose of retirement, of Ms. Maxine O'Conner from the position of Assistant Superintendent for Pupil Personnel, effective June 30, 2014.

10. Consent Agenda - Special Services

- A. Special Services/Committee on Special Education
That the Board of Education approves the recommendation of the District's Committee on Special Education for the following five (5) students for declassification/ classification and/or placement:
Student ID# Meeting Type Determination
42732 Initial Classified
44196 Initial Classified
43580 Re-Referral Classified
45872 Transfer Classified
45848 Transfer Classified

11. Consent Agenda - Business/Finance

- A. Treasurer's Report and Interim Financial Statements for the Months of October, November and December 2013
That the Board of Education approves the financial statements for the months of October, November and December 2013.
- B. Internal Claims Auditor's Report for the Month of January 2014
That the Board of Education approves the Internal Claims Auditor's Report for the month of January 2014.
- C. Budget Appropriation Transfers (REMOVED)
That the Board of Education approves the Budget Appropriation Transfers.

Motion to Remove Budget Transfer from Agenda

Motion: Joe Urbanowicz

Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Maria Pereira
Michael Simpkins
Colin Smith
Joe Urbanowicz

No: _____

Abstained: _____

- D. Extraclassroom Activities - PHS November and December 2013/PKMS December 2013
That the Board of Education, accept the PHS November and December 2013/PKMS December 2013 financial statements for the Extraclassroom Activity Accounts.
- E. Private and Parochial School Transportation for 2014 - 2015 School Year
BE IT RESOLVED that the parent or court appointed guardian of the person and property of a high school student residing in the City School District of Peekskill who desires for that student to be transported to a state accredited private or parochial high school (grades 9 - 12 ONLY) which is a minimum of four (4) miles and a maximum of fifteen and six tenths (15.6) mile limit during the 2014-2015 school year must submit a written request to the Board of Education not later than April 1, 2014, and
BE IT FURTHER RESOLVED that if the student is not a resident of the City School District of Peekskill on such date, a written request must be submitted within thirty (30) days after establishing residence
- F. Municipal Cooperation - New York Cooperative Liquid Assets Security System (NYCLASS) Amendment
WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o" empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the

performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;
WHEREAS, the Peekskill City School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;
WHEREAS, the Peekskill City School District wishes to assure the safety and liquidity of its funds;
Now, therefore, it is hereby resolved as follows:
That Felecia Mighty is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of Peekskill City School District.

G. 1116 Main Street - Tax Certiorari Judgment

WHEREAS, the Peekskill City School District is a respondent in certain tax certiorari proceedings pertaining to 1116 Main Street for tax years 2010 through 2013; and

WHEREAS, the parties have negotiated a tentative resolution of the proceedings, as set forth in the consent judgment attached hereto; and
WHEREAS, the Board has determined that it is in the best interests of the School District to resolve the proceeding in accordance with the Consent Judgment without further litigation;

NOW, BASED UPON THE FORGOING, IT IS HEREBY RESOLVED that the Board hereby approves the settlement of the tax proceedings as set forth in the Consent Judgment;

AND BE IT FURTHER RESOLVED that Ingerman Smith, LLP is authorized to execute the consent judgment attached hereto, and any other relevant settlement papers necessary to effectuate the settlement;

AND BE IT FURTHER RESOLVED, that the School Business Administrator shall be authorized to issue a refund payment not to exceed \$11,084.88.

H. Southern Westchester BOCES Cooperative Bid

WHEREAS, it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below

NOW THEREFORE BE IT RESOLVED that the Peekskill City School District agrees to participate with other school districts of the Southern Westchester Board of Cooperative Educational Services, Westchester County, New York, adopting in this joint bidding of Art Supplies, General School Supplies, Office Supplies, Fine Paper Supplies, Audio Visual Supplies & Equipment; Custodial Supplies; Trash Liners; Custodial Paper Supplies; Laser and Ink Jet Toners; Microcomputer Hardware; Office & Classroom Furniture and Graphing Calculators

BE IT FURTHER RESOLVED that this resolution shall remain in effect until receipt by BOCES of written withdrawal from the Resolution by the school district.

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

I. Healthy Kids Extended Day Program

That upon the recommendation of the Superintendent and the Assistant Superintendent for Business & Administrative Services, the Board of Education of the Peekskill City School District accepts the proposal from the Healthy Kids Extended Day Program. Healthy Kids shall provide the School District with an occupancy fee in the amount of \$450 per month per building for the 2013-2014 school year for facility fees for use of Uriah Hill, Woodside, Oakside and Hillcrest Schools.

J. Donation - Gunterberg Charitable Foundation

That the Board of Education approves the donation of \$15,000 for the Girls Varsity Soccer Team at Peekskill High School to be used for the sole benefit of the Girls Varsity soccer team.

12. Approving Consent Agenda

A. Approving Consent Agenda

BE IT RESOLVED that the Board of Education approves Consent Agenda items 9.A. - 11.B., 11.D. - 11.J

Motion: Joe Urbanowicz

Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

13. Public Comment on Agenda Items Only

A. Guidelines to Speak to the Board of Education

There were no citizens wishing to be heard.

14. Committee Reports/Board Reflections

A. PTO

B. Common Council

C. Facilities Committee

D. Budget Planning Committee

Vice President Smith commented Jim Roberts submitted his resume for the committee. Maria Pereira and Vice President Smith will be meeting in the next few weeks to adopt a charter. Hopefully there are other community members that want to be involved.

E. Audit Committee

Mr. Sullivan reported on the resignation of John Larusso. The Audit Committee is looking for a replacement. They will put out an RFP then proceed with the formal process.

F. Education Planning Committee

G. Board Policy Committee

H. Wellness Committee

I. Code of Conduct

J. Enrichment and Gifted Committee

15. Executive Session 8:50 p.m.

A. Executive Session

Motion to move to Executive Session to discuss personnel issue

Motion: Joe Urbanowicz

Second: Lisa Aspinall-Kellawon

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Maria Pereira
Michael Simpkins
Colin Smith
Joe Urbanowicz

No: _____ Abstained: _____

B. Adjourn Executive Session 9:20 p.m.

Motion to move to Public Session

Motion: Lisa Aspinall-Kellawon

Second: Joe Urbanowicz

Yes: Lisa Aspinall-Kellawon
Jillian Clausen
Maria Pereira
Michael Simpkins
Colin Smith
Joe Urbanowicz

No: _____ Abstained: _____

16. Adjournment

A. Adjournment

There being no further business to come before the BOARD, Vice President Smith asked for a motion to adjourn.

Motion: Lisa Aspinall-Kellawon

Second: Maria Pereira

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Jillian Clausen

Maria Pereira

Michael Simpkins

Colin Smith

Joe Urbanowicz

Meeting adjourned at 9:20 p.m.

Debra McLeod

District Clerk